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**BASIC REQUIREMENTS TO PAPER FORMAT OF INFORMATICS  
AND AUTOMATION**

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*Ivanov A., Petrova A.* **Basic Requirements to Paper Format of Informatics and Automation.**

**Abstract.** This document represents an official manual describing the format of manuscripts submitted for publication in Informatics and Automation Journal.

To prepare the paper use MS Word 2007 and higher versions. During the submission the file with format \*.docx is sent to the journal. The interaction of the author with the editor board is arranged via personal page on the journal web <http://ia.spcras.ru/>.

Abstract should be informative (without vague general words), structured (briefly repeat the article: relevance of the work, materials and research results, conclusions), compact (200 – 300 words). In the abstract it is not recommended to use complex grammar structures, rare acronyms and abbreviations, references, formulas and illustrations.

The content of the article must conform to generally accepted standards; have an overview of existing approaches with references to scientific publications within the last five years, a problem statement, a description of the novelty and essence of the proposed approach / model / method / algorithm / hardware and software, the results of experimental verification compared with modern analogues.

Reference list should include at least 15 references to journal articles (of which not more than 20% to their own works) with the obligatory inclusion of at least 50% of links to articles over the last five years, including foreign articles.

**Keywords:** paper format, publication, electronic document, word processor.

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